

## Form 1: Application for Registering as Person on Record

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(Regulation No. 4.1.1)

To

The Chief Executive Authority / Municipal Commissioner/Chief Officer Urban Development Authority / Municipal Corporation/ Area Development Authority/ Nagarpalika

1. Name:
2. Local Address:
3. Permanent Address:
4. Telephone/Fax No:
5. Qualification:
6. Membership of Professional:
7. Associations  
(indicate appropriate professional affiliations)
8. Experience(No. of years):
9. Previous year's Registration No.
10. Name of Employer:  
(if employed)

Sir/Madam,

Kindly register me as (Architect on Record/Engineer on Record/Structural Engineer on Record/Clerk of Works on Record/ SOR/ Developer) of the Competent Authority. I meet with the minimum qualifications and competence requirements as specified in Regulation No. 4.0 and schedule 7.0. Relevant documents attesting to the same are attached herewith.

I hereby undertake to abide by all rules, regulations, standing orders, requisitions and instructions given by the Competent Authority and shall carry out my responsibilities as prescribed in the General Development Control Regulations. I also understand that if I fail to perform my responsibilities as above, the Competent Authority reserves the right to de-register me, forfeit my security deposit and take other appropriate action as defined in the General Development Control Regulations and as per the provisions of the Act.

Name of the Applicant:

Signature:

Date: